

CAMBRIDGE PUBLIC LIBRARY BOARD

Board Meeting Minutes

November 12, 2025

Regular Board Meeting held at Queen's Square Library - In Person

Present:

Thomas Sandor (Chair)	Robert Oswald
Helen Shwery	Colleen Bulla
Sara Wilbur-Collins	Jose de Lima
Janice Woynarski	Adam Cooper
Corey Kimpson	

Staff:

Chrissy Hodgins	Janelle McCabe
Ellen Lehman	Jennifer Tupling

Regrets:

Yasmine Kashafi

The meeting was called to order by the Chair, Tom Sandor, at 4:50 p.m.

- I Acceptance of Agenda - Amendment: the Chair advised a motion to amend the agenda by moving into closed session at the beginning of the meeting.

25.44 Moved by Jose de Lima, seconded by Robert Oswald that the amended agenda be accepted.

CARRIED

25.45 Moved by Jose de Lima, seconded by Jan Woynarski that the Cambridge Public Library Board move to closed session for matters relating to a named individual.

CARRIED

25.46 Moved by Robert Oswald, seconded by Jose de Lima that the Cambridge Public Library Board reconvene in open session.

CARRIED

Janelle McCabe and Jennifer Tupling joined the meeting.

- II Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

III Presentations

- a) CPL rebranding update – Jenn Tupling, Senior Communications Lead, presented updates to the board on the status of Cambridge Public Library’s rebranding as well as the first CPL campaign, *Your Library, Your Story*.

Jennifer Tupling left the meeting

IV Consent Agenda

- a) Minutes of the Previous Meeting: September 17, 2025
b) Minutes of of the Board Legacy Committee: August 20, 2025
c) OP-08 Computer and Internet Access Policy – cursory approval
d) Staff Report: Newcomers Services
e) Q3 Library & Gallery Statistics
f) WRCF Investment reports: September 2025

25.47 Moved by Corey Kimpson, seconded by Jose de Lima that the items in the Consent Agenda be approved.

CARRIED

Business Arising from Previous Minutes - none

Ellen Lehman joined the meeting

V New Business

- a) Staff Report: August Operating Budget Report and Q3 Financial Report

The report was received for information.

b) Policy Review:

- OP-01: Procurement

Ellen Lehman left the meeting

- B-04: Board Delegations
- FN-06: Accessibility Statement
- FN-07: Accessibility Policy
- FN-08 Copyright and Intellectual Property

25.48 Moved by Adam Cooper, seconded by Corey Kimpson that the Cambridge Public Library Board approve all of the policies outlined in the Policy Review.

CARRIED

Corey Kimpson left the meeting at 6:15pm

Corey Kimpson rejoined the meeting at 6:23pm

- c) Staff Remarks – CEO Report - oral report; including closed session discussion on matters relating to litigation or potential litigation and the security of the property of the board

Sara Wilbur-Collins left the meeting

The CEO provided an update to the Board on upcoming organizational priorities, including the Facilities Master Plan, the CULC Social Impact Study, key administrative initiatives, and future policy reviews.

The CEO then advised the board to move into a closed session meeting to provide updates on matters relating to litigation or potential litigation and the security of the property of the board.

Janelle McCabe leaves the meeting.

25.49 Moved by Janice Woynarski, seconded by Jose de Lima that the Cambridge Public Library Board move to closed session for matters relating to litigation or potential litigation and the security of the property of the board.

CARRIED

25.50 Moved by Robert Oswald, seconded by Jose de Lima that the Cambridge Public Library Board reconvene in open session.

CARRIED

VI Chair's Remarks

The Chair thanked those trustees for contributing additional time to the Member Appreciation Day on October 4th, and shared that they had met with the new City of Cambridge CAO, Rob Axiak, having a very positive and productive conversation.

VII Location and date of next regular board meeting: December 10, 2025, starting

at 4:45 p.m. at Queen's Square.

VIII Adjournment

25.51 Moved by Corey Kimpson to Adjourn.

CARRIED

The meeting adjourned at 7:36 p.m.