

## Regular Board Meeting Minutes

Queen's Square Library, In Person: February 25, 2026

### **Present**

Thomas Sandor (Chair)	Robert Oswald	Colleen Bulla
Jose de Lima	Sara Wilbur-Collins	Adam Cooper
Janice Woynarski	Helen Shwery	Yasmine Kashefi

### **Staff**

Chrissy Hodgins	Janelle McCabe
Jaime Griffis	

### **Guests**

Anand Desai, Monteith-Brown Planning Consultants  
Jayme Hudyma, Monteith-Brown Planning Consultants

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## Minutes

The meeting was called to order by the Chair, Tom Sandor, at 4:47pm.

### **Acceptance of Agenda**

**26.01 Moved by Adam Cooper, seconded by Sara Wilbur-Collins that the agenda be accepted.**

**Carried**

### **Disclosure of Pecuniary Interest**

**Meeting note:** There were no disclosures of pecuniary interest.

### **Presentations**

- Facility Master Plan – Anand Desai, Monteith Brown

Anand Desai, Principal Planner and Partner at Monteith-Brown Planning Consultants, delivered a presentation to the Board on the Facility Master Plan. The presentation provided an overview of a strategic framework intended to

guide the Library Board and Cambridge Public Library staff in making informed decisions about future space requirements and capital investment priorities over the next decade and beyond. Monteith-Brown Planning Consultants will return at the March meeting to provide further updates on the plan.

**Meeting note:** Anand Desai and Jayme Hudyma left the meeting. Jaime Griffis joined the meeting.

- b) 2025 Community Report – Jamie Griffis, staff

Jaime Griffis, Director of Programming & Promotions, presented the 2025 Community Report to the Board. The report provided a year-in-review summary, highlighting statistics, new partnerships and resources that demonstrated a positive year for the Cambridge Public Library.

**Meeting note:** Jaime Griffis left the meeting

## Consent Agenda

- c) Board Meeting Minutes, 10 December 2025
- d) 2025 Media Overview
- e) Buzz Report (Dec 2025 & Jan 2026)
- f) WRCF Reports (Nov & Dec 2025)
- g) Staff Report: Operating Budget Report (Nov 2025)
- h) Staff Report: Public Library Sector News & Impacts

**26.02 Moved by Jose de Lima, seconded by Adam Cooper that the Cambridge Public Library Board approve all items in the consent agenda as presented.**

**Carried**

**Business Arising from Previous Minutes – none**

**Meeting note:** Ellen Lehman joined the meeting

## New Business

- i) Staff report: Draft 2025 Yearend Budget Report

The report was received for information.

**Meeting note:** Ellen Lehman left the meeting

- j) Staff report: 2026 Governance Outlook and Activities

The report was received for information.

- k) CEO Report: in-meeting presentation

The CEO shared the following updates:

- The Board will participate in a training session on June 24, 2026, with Dr. Mark Humphries on the topic of artificial intelligence.
- The CEO provided an update from CULC on the National Social Impact Study, including key findings and next steps.
- The CEO also shared operational updates with the Board, outlining current activities and upcoming initiatives.

- l) Closed Session: matters pertaining to labour relations and personal matters about a named individual

**Meeting note:** Janelle McCabe left the meeting.

**26.03 Moved by Sara Wilbur Collins, seconded by Robert Oswald that the Cambridge Public Library Board move to closed session for matters pertaining to labour relations and personal matters about a named individual.**

**Carried**

**26.04 Moved by Helen Shwery, seconded by Adam Cooper that the Cambridge Public Library Board reconvene in open session.**

**Carried**

**Chair's Remarks**

The Chair commended staff on the successes of 2025, and acknowledge the board for their contributing role by setting strategic priorities for CPL.

## VIII Next Meeting/ Adjournment

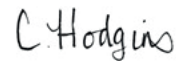
The next regular board meeting will be held at 4:45p.m. on Wednesday, March 25, 2026 at Queen's Square.

**26.05 There being no further business, Sara Wilbur Collins moved to adjourn the meeting at 7:36 p.m.**

**Carried**



Thomas Sandor  
Chair  
Cambridge Public Library Board



Chrissy Hodgins  
Secretary  
Cambridge Public Library Board